

TERMINATION OF TENANCY



Tenant's Name:

Property Address:

Garage/Car Port Address: Shed No:

Does your Bathroom have adaptations? YES/NO (give details)

Does the property have a self contained dining room : YES/NO

I/We hereby give 4 weeks notice to vacate the above property on:

Monday by 11.00am, together with garage/car port.

I/We undertake to hand into the office all the keys for the above property and car port/garage on or before 11.00 am on the above date. All keys must be handed in at the same time. A receipt must be obtained for the keys and kept as your proof of returning your keys.

I/We understand that failure to do so will render me/us liable for the payments of rent until such time as the keys are returned. Rent will be charged up to 11.00 am on the Monday after they keys are received.

I/We understand that I/We will be required to allow access for a pre termination visit to be carried out on the above property.

It is possible that the property will be offered to a new tenant during your notice period.

I/We accept that the property must be left in a satisfactory condition as required by the terms and conditions of my tenancy and that the cost of any necessary work or clearance of any items left following my/our vacations must be paid by me/us.

North Hertfordshire Homes will dispose of any items left in the property as they will be treated as abandoned.

My forwarding address will be Telephone number:

My reason for vacating is: Tenant deceased: [] Going into Nursing Home: []
Buying in private sector: [] Moving to Housing Association Property: []

In case of death please attach copy of death certificate

Other, please specify

Print name:

Signed: Dated:

Could you also please supply us with the names of your Gas and Electricity suppliers:

Gas Electricity

When completed this form must be returned to one of the following NHH offices:

Rowan House Avenue One Letchworth Garden City SG6 2WW
Blackhorse Road, Letchworth Garden City SG6 1HA

Or signed, scanned and emailed to Lettings@nhh.org.uk

